

**Capital Projects Advisory Review Board (CPARB)  
Small Business Task Force (SBTF)  
JULY 19, 2011**

**MINUTES**

***Small business is the answer.***

Small Business Task Force mission as identified by CPARB: ***to develop recommendations for the Board's consideration on how the industry can open up opportunities for small businesses including minority and African American-owned businesses, and that the scope is limited to design and construction of capital projects.***

**ATTENDING:**

VAN	COLLINS	AGC
ATO	APIAFI	ATO APIAFI Architects PLLC
DICK	LUTZ	CENTENNIAL
CATHERINE	MCNABB	CITY OF PORT TOWNSEND
TINA	DAVIS	SOUND TRANSIT
GREG	FULLER	FULLER ELECTRIC
SANDY	HANKS	KING COUNTY
LEN	SIMPSON	LEN-CAN BUILDERS & BLACK BUILDERS ASSOC.
FRANK	LEMOS	LSC
KAREN	PRIMEAU	PG
MARILYN	MOCH	PHEONIX BUILDERS
DAN	SEYDEL	PLATINUM GROUP, LLC
RENE	FINNIE	PORT OF SEATTLE
KAREN	SAY	SAYBOR
MARK	WHEELER	CITY OF SEATTLE FAS
VICKY	SCHIANTARELLI	CITY OF SEATTLE SPU
HENRY	YATES	YATES CONSULTING

The CPARB SBTF meeting was called or order by the Chair, Dan Seydel at 12:10.

**AGENDA**

- 1. SBTF 5.12.11 Minutes & Recap** – Dan reviewed and summarized the minutes from the May SBTF meeting. There were no corrections, deletions or additions

**2. SBTF 2011 FOCUS**

- a. Draft companion bill for HB 1970 for Senate - Van Collins**

Van reported not much update for now. Holding off till fall to get Senate sponsor. Maybe Henry Yates will assist.

***Small business is the answer.***

**Capital Projects Advisory Review Board (CPARB)**  
**Small Business Task Force (SBTF)**  
**JULY 19, 2011**

**MINUTES**

***Small business is the answer.***

- b. Draft recommendation for a central application base State Wide – small works, A & E rosters, etc. Create one stop for small businesses to register available to all public entities. – Catherine McNabb**

Catherine - Shared procurement portal. Ecity.gov – Port Townsend uses – 6 rosters available. Coordinate for smaller Cities. Shared procurement portal does not charge users. MRSC may not have staff to take on all the roster. WEBS through the State. State public agencies can use. Maybe logical place to put shared roster.

Vicky – WEBS is not roster. Talk to department of General Admin. Statute required to post if State Agency.

Tina – Need to change RCW to make Small Works about small business.

Sandy – two different objectives: notification to more firms – outcome having one common application for rosters – may not help in getting more work to small contractors increase more large contractors and increased competition

Dan – sub committee should meet before next meeting and report

- c. Alternative public works – identify small business as a criteria. – Dan Seydel**

Experience with JOC –  
Sandy – in selection of JOC contractor

Mark – departments are pleased with JOC smaller projects done quickly – small business utilization as high as 60%

Port – has just recently started using JOC for noise program

Dick Lutz – outreach with OMWBE successful – COS 50 60 % with COS – Outreach biggest challenge may use owners list of small works, go to outreach events  
Smaller school districts can not afford to to JOC. Current law prohibits small cities, ports, RCW says what agencies can use JOC. AG has said they cannot use if not listed. 2002 – some discussion that a JOC could take over smaller agencies.

Van – takes time to learn the process for owner and contractor  
Marketplace – push back from small & medium sized contractors feeling JOC invades their territory.  
Thinks will be re authorized and amended including ceiling and owner access

Len – small business would rather work directly for JOC contractor than public agency because would get needs understood and met.

Karen Say – worked as sub and built capacity and resume to go after JOC directly and now can mentor other subs. Perfect opportunities for smaller businesses.

***Small business is the answer.***

**Capital Projects Advisory Review Board (CPARB)**  
**Small Business Task Force (SBTF)**  
**JULY 19, 2011**

**MINUTES**

*Small business is the answer.*

**New Business**

Consider sunset of Alternative Bid Process and issues of inclusion for reauthorization

**Next Steps**

Central data base – meet and develop matrix

- Cost
- Use
- Included data
- Shared? With who
- Maintained by?
- Results

Dan report on document

- Increase the yearly contract value to 6 million
- Increase the limit for all work orders to not exceed 5k
- Expand the list of authorize public bodies that can use JOC
- Assure that ninety percent of the construction we be sub

- Tina – limit small works to small business
- Van – equal access not equal distribution

**Next SBTF Meetings –**

- August 11<sup>th</sup>, 2011, 1pm - 3pm – *Location to be announced*
- September 8<sup>th</sup>, 2011, 12:30pm - 2:30pm – *Location to be announced*
- November 10<sup>th</sup>, 2011 12:30pm - 2:30pm – *Location to be announced*
- December 8<sup>th</sup>, 2011 12:30pm - 2:30pm – *Location to be announced*

**Announcements**

- CPARB Meeting September 8<sup>th</sup>, 2011
- CPARB Meeting November 10<sup>th</sup>, 2011 12:30pm - 2:30pm – *Location to be announced*
- CPARB Meeting December 8<sup>th</sup>, 2011 12:30pm - 2:30pm – *Location to be announced*
- SHA Section 3 Meeting June 8<sup>th</sup>, 2011 4:30pm – 6pm – Rainier Vista Paul Allen Comm. Rm
- Tabor 100 May 28<sup>th</sup> and June 25<sup>th</sup>, 2011 10am - 12pm – Central Area Senior Center

*Small business is the answer.*